

MDD-TR Release 8.00

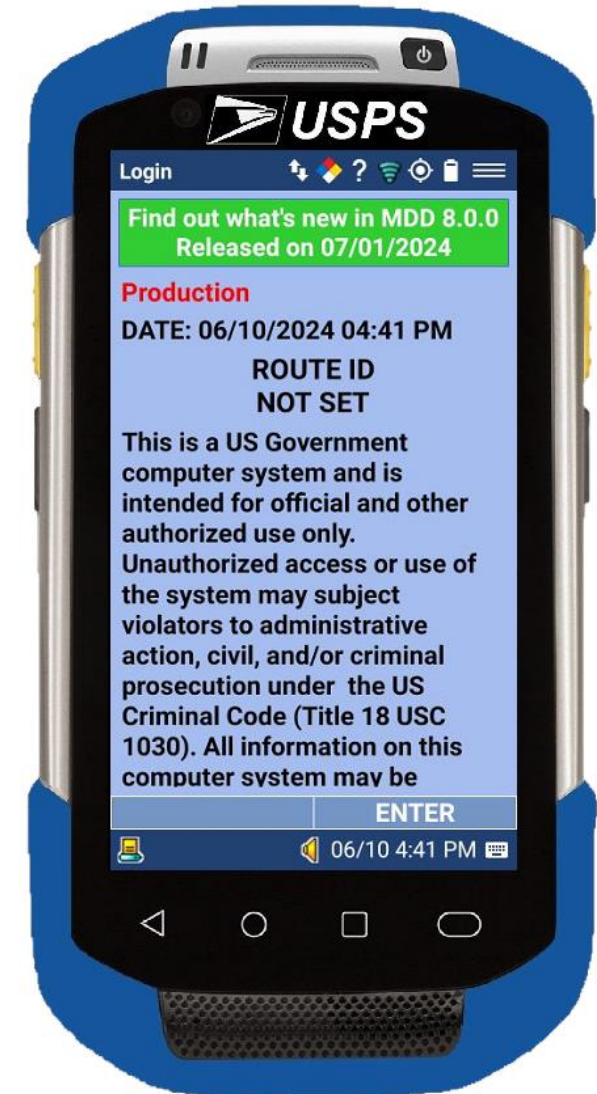


MDD TR Release 8.0

Pilot: 06/17/2024

National: 07/01/2024

- TMK for EAS
- Event 60 Update
- Quick Login
- CPMS Audit for Updated Coordinates
- Smart Locker Package Intercept
- eArrow Lock Enhancement: Collection Box ID
- Revert Front Desk/Mail Room/Reception Attributes



Time Keeping for EAS Employees

Background

HEBR time clocks are at end of life and other options are being made available to employees to register clock rings/moves. All EAS employees who are currently using the HEBR to make daily clock rings/moves, will start exclusively using the MDD TR and MDDIO for TMK instead. There will be four critical clock rings the EAS employee will mainly use; Begin Tour, Out to Lunch, Return from Lunch, and End Tour. Occasionally the employee will need to move to other operations.

Changes on MDD

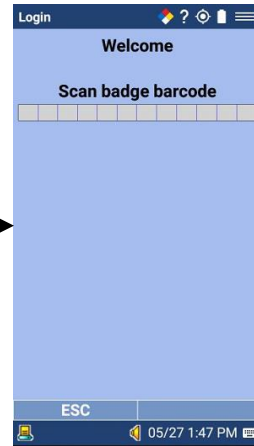
EAS employees will now have access to the Time Keeping feature on the MDD-TR to complete the following clock rings: Begin Tour, Out to Lunch, Return from Lunch, End Tour, and when applicable, Move.

TMK for EAS Employees

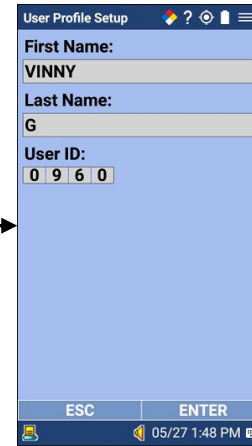
Begin Tour



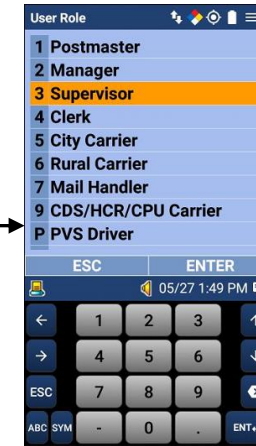
License screen. Press Enter



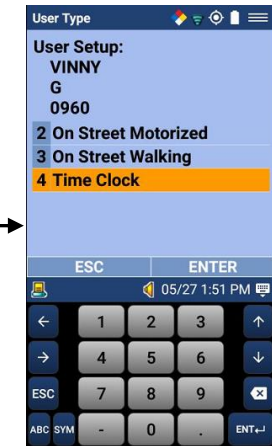
Scan Employee badge



User profile screen displayed. Only during first login of the day



User role of **PM, Manager, or Supervisor** will be highlighted based on the employee occupation code. Press ENTER to continue



User type option 4 Time Clock added for EAS employees



Tap on Time Clock or press Hot Key 4

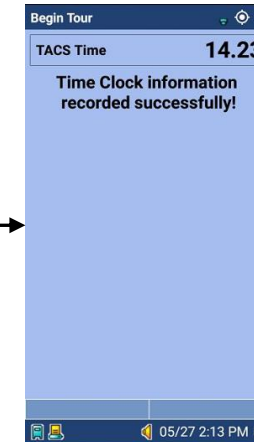


Time Clock menu displayed.

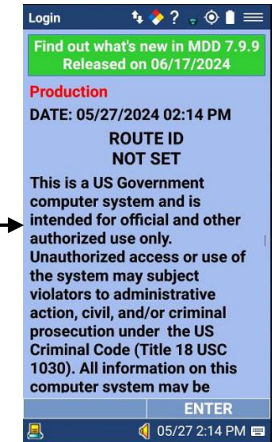
EAS employee can Select option **1. Begin Tour** to clock in.

Four critical clock rings are available for EAS employees.

1. **Begin Tour**
2. **Out to Lunch**
3. **Return from Lunch**
5. **End Tour.**



Information recorded successfully!



After completion of each time clock ring through the shortcut menu, the user will be logged out

TMK for EAS Employees Out to Lunch

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 01:44 PM

ROUTE ID
NOT SET

This is a US Government computer system and is intended for official and other authorized use only. Unauthorized access or use of the system may subject violators to administrative action, civil, and/or criminal prosecution under the US Criminal Code (Title 18 USC 1030). All information on this computer system may be

ENTER

License screen. Press Enter

Welcome

Scan badge barcode

ESC

05/27 1:47 PM

Scan Employee badge

User Profile Setup

First Name:
VINNY

Last Name:
G

User ID:
0 9 6 0

ESC

ENTER

05/27 1:48 PM

User profile screen displayed. Only during first login of the day

User Role

- 1 Postmaster
- 2 Manager
- 3 Supervisor
- 4 Clerk
- 5 City Carrier
- 6 Rural Carrier
- 7 Mail Handler
- 9 CDS/HCR/CPU Carrier
- P PVS Driver

ESC

ENTER

05/27 1:49 PM

User role of **PM**, **Manager**, and or **Supervisor** will be highlighted based on the employee occupation code. Press ENTER to continue

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:51 PM

User type option 4 Time Clock added for EAS employees

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:51 PM

Tap on Time Clock or press Hot Key 4

Time Clock

TACS Time 16.54

Choose Ring Type:

- 1 Begin Tour
- 2 Out to Lunch
- 3 Return from Lunch
- 4 Move
- 5 End Tour

ESC

ENTER

05/27 4:32 PM

Time Clock menu displayed.

EAS employee can Select option 2. **Out to Lunch** to clock out for lunch.

Four critical clock rings are available for EAS employees.

1. Begin Tour
2. Out to Lunch
3. Return from Lunch
5. End Tour.

Question

Are you sure you want to make the Out to Lunch clock ring?

- 1 Yes
- 2 No

ESC

ENTER

05/27 4:34 PM

Select **Yes** to continue. Pressing **No** will return user to previous screen

Out to Lunch

TACS Time 16.57

Time Clock information recorded successfully!

05/27 4:34 PM

Information recorded successfully!

Login

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 04:35 PM

ROUTE ID
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ENTER

05/27 4:35 PM

After completion of each time clock ring through the shortcut menu, user will be logged out

TMK for EAS Employees

Return from Lunch

Login

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 01:44 PM

ROUTE ID
NOT SET

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ENTER

05/27 1:44 PM

License screen. Press Enter

Login

Welcome

Scan badge barcode

ESC

05/27 1:47 PM

Scan Employee badge

User Profile Setup

First Name:
VINNY

Last Name:
G

User ID:
0 9 6 0

ESC

ENTER

05/27 1:48 PM

User profile screen displayed.
Only during first login of the day

User Role

- 1 Postmaster
- 2 Manager
- 3 Supervisor
- 4 Clerk
- 5 City Carrier
- 6 Rural Carrier
- 7 Mail Handler
- 9 CDS/HCR/CPU Carrier
- P PVS Driver

ESC

ENTER

05/27 1:49 PM

User role highlighted

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:51 PM

User type option 4 Time Clock
added for EAS employees

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:51 PM

Tap on Time Clock or
press Hot Key 4

Time Clock

TACS Time 11.39

Choose Ring Type:

- 1 Begin Tour
- 2 Out to Lunch
- 3 Return from Lunch
- 4 Move
- 5 End Tour

ESC

ENTER

05/30 11:23 AM

Time Clock menu displayed.

EAS employee can Select option 3.
Return from Lunch to clock in from
Lunch.

Four critical clock rings are available for
EAS employees.

1. Begin Tour
2. Out to Lunch
3. Return from Lunch
5. End Tour.

Question

Are you sure you want to
make the Return from
Lunch clock ring?

- 1 Yes
- 2 No

ESC

ENTER

05/30 11:25 AM

Select **Yes** to continue.
Pressing **No** will return
user to previous screen

Return from Lunch

TACS Time 11.42

Time Clock information
recorded successfully!

05/30 11:25 AM

Information recorded successfully!

Login

Find out what's new in MDD 8.0.0
Released on 06/17/2024

Production

DATE: 05/30/2024 11:26 AM

ROUTE ID
NOT SET

This is a US Government computer system and is intended for official and other authorized use only. Unauthorized access or use of the system may subject violators to administrative action, civil, and/or criminal prosecution under the US Criminal Code (Title 18 USC 1030). All information on this computer system may be

ENTER

05/30 11:26 AM

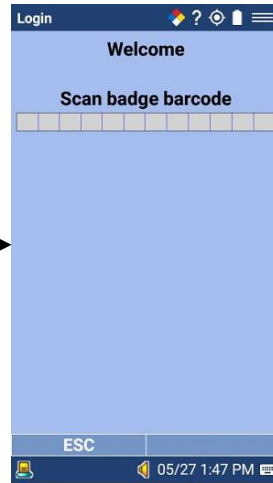
After completion of each time
clock ring through the shortcut
menu, user will be logged out

TMK for EAS Employees

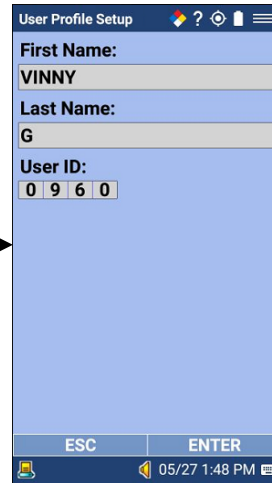
End Tour



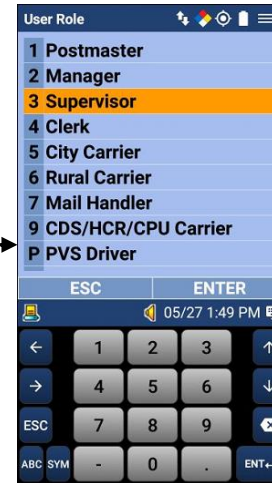
License screen. Press Enter



Scan Employee badge



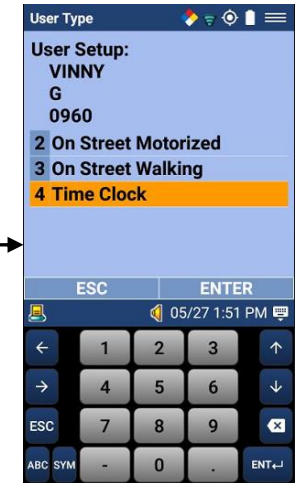
User profile screen displayed.
Only during first login of the day



User role highlighted



User type option 4 Time Clock
added for EAS employees



Tap on Time Clock or
press Hot Key 4

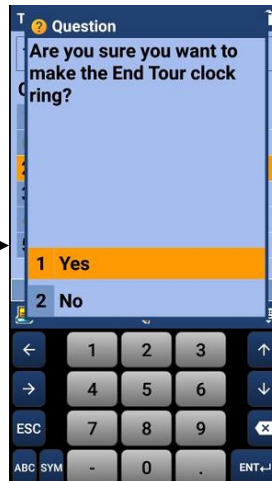


Time Clock menu displayed.

EAS employee can Select option 5. **End Tour** to log out.

Four critical clock rings are available for EAS employees.

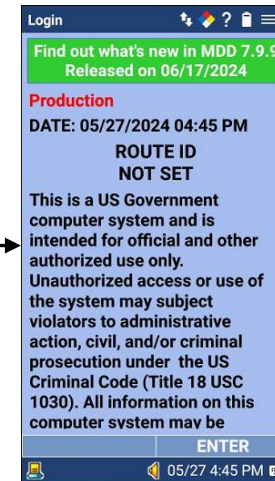
1. Begin Tour
2. Out to Lunch
3. Return from Lunch
5. End Tour.



Select **Yes** to continue. Pressing **No** will return user to previous screen



Information recorded successfully!



After completion of each time clock ring through the shortcut menu, user will be logged out

TMK for EAS Employees Move

Login

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 01:44 PM

**ROUTE ID
NOT SET**

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ENTER

05/27 1:44 PM

License screen. Press Enter

Login

Welcome

Scan badge barcode

ESC

05/27 1:47 PM

Scan Employee badge

User Profile Setup

First Name:
VINNY

Last Name:
G

User ID:
0 9 6 0

ESC

ENTER

05/27 1:48 PM

User profile screen displayed. Only during first login of the day

User Role

- 1 Postmaster
- 2 Manager
- 3 Supervisor
- 4 Clerk
- 5 City Carrier
- 6 Rural Carrier
- 7 Mail Handler
- 9 CDS/HCR/CPU Carrier
- P PVS Driver

ESC

ENTER

05/27 1:49 PM

User role highlighted

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:50 PM

In a scenario where an EAS employee is required to service a route and a "Move" ring is necessary, the EAS employee must complete the regular login flow by selecting On Street Motorized or On Street Walking on User Type Screen.

User Route

Select Route:
1 Scan Route Barcode
E Enter Route Number

ESC

ENTER

05/27 1:50 PM

User Profile Setup

- 1 City
- 2 Rural
- B HCR
- 3 Dynmc City
- 4 Dynmc Rural
- 5 Static City
- 6 Static Rural
- K Local Dynamic City
- L Local Dynamic Rural

ESC

ENTER

05/27 4:50 PM

User Profile Setup

ZIP Code: Route#:

- 1 20841C000
- 2 20874C000
- 3 20874C003
- 4 20874C004
- 5 20874C006
- 6 20874C007
- 7 20874C008

ESC

ENTER

05/27 4:51 PM

Route ID selection

User Profile Setup

ZIP Code: Route#:

- 1 20874C015

ESC

ENTER

05/27 4:52 PM

Confirm setup and press Enter

User Profile Setup

Confirm Route Setup

Route: 0874C015
Zip: 20874
Route Type: City
Route#: 015

ESC

ENTER

05/27 4:52 PM

User Profile Setup

Scan/key-in vehicle ID barcode:

ESC

ENTER

05/27 4:53 PM

Enter Vehicle ID. Press Enter

Question

Have you completed required Notice 76 Expanded Vehicle Safety Check today?

- 1 Yes
- 2 No

ESC

ENTER

05/27 4:53 PM

Complete Vehicle check Prompts

Question

Did you find any problems or damage with this vehicle?

- 1 Yes
- 2 No

ESC

ENTER

05/27 4:53 PM

Confirmation

Setup completed successfully!

05/27 4:53 PM

Setup Completed!

TMK for EAS Employees

Move (cont.)

On Street Menu

- 1 Scan Barcode
- T Time Clock
- L Load Truck
- P Package Lookahead
- H Prepaid Acceptance
- 7 Dynamic Delivery
- Work Orders 0
- 3 Settings
- 6 Change Route 0874C015

ESC ENTER

05/27 4:59 PM

On Street Menu

On Street Menu

- 1 Scan Barcode
- T Time Clock
- L Load Truck
- P Package Lookahead
- H Prepaid Acceptance
- 7 Dynamic Delivery
- Work Orders 0
- 3 Settings
- 6 Change Route 0874C015

ESC ENTER

05/27 5:00 PM

Select **Time Clock** or Tap Hot Key **T**

Time Clock

TACS Time 17.01

Scan your badge

ESC ENTER

05/27 5:01 PM

Scan Employee Badge

Time Clock

TACS Time 17.02

Choose Ring Type:

- 1 Begin Tour
- 2 Out to Lunch
- 3 Return from Lunch
- 4 Move
- 5 End Tour

ESC ENTER

05/27 5:01 PM

Regular Time Clock Menu. Select 4. **Move**

Move

TACS Time 17.04

Finance # 2 3 3 6 7 2

Route ID 0 8 7 4 C 0 1 5

CHANGE ROUTE

ESC ENTER

05/27 5:02 PM

Move screen. Tap on Change Route

User Route

Select Route:

- 1 Scan Route Barcode
- 2 20874 City Rt. 015
- E Enter Route Number

ESC ENTER

05/27 5:03 PM

Route change screen. Select 1 If route ID barcode available or select E. Enter route # to manually choose a route

User Route

Select Route:

- 1 Scan Route Barcode
- 2 20874 City Rt. 015
- E Enter Route Number

ESC ENTER

05/27 5:03 PM

User Profile Setup

- 1 City
- 2 Rural
- B HCR
- 3 Dynmc City
- 4 Dynmc Rural
- 5 Static City
- 6 Static Rural
- K Local Dynamic City
- L Local Dynamic Rural

ESC ENTER

05/27 5:04 PM

Select type of route

User Profile Setup

ZIP Code: Route#:

- 1 20841C000
- 2 20874C000
- 3 20874C003
- 4 20874C004
- 5 20874C006
- 6 20874C007
- 7 20874C008

ESC ENTER

05/27 5:05 PM

Choose desired route ID

User Profile Setup

Confirm Route Setup

Route: 0874C008

Zip: 20874

Route Type: City

Route#: 008

ESC ENTER

05/27 5:05 PM

Confirm setup and press Enter

Information

User Profile updated successfully!

ESC ENTER

05/27 5:05 PM

Setup complete!

Move

TACS Time 17.11

Finance # 2 3 3 6 7 2

Route ID 0 8 7 4 C 0 0 8

CHANGE ROUTE

ESC ENTER

05/27 5:06 PM

User returns to Move screen, Route ID updated. Press Enter

Move

TACS Time 17.12

Operation ID

ID	Description
7230	SUNDAY PARCEL STREET
7240	SUNDAY PARCEL OFFICE
3540	OPERATIONAL

ESC ENTER

05/27 5:07 PM

Operation ID selection required

Error

Invalid Operation ID entered.

ESC ENTER

05/27 5:08 PM

If user presses Enter without making OP ID selection, Error displays

TMK for EAS Employees Begin Tour on Sundays/Holidays

Login

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 01:44 PM

ROUTE ID
NOT SET

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ENTER

05/27 1:44 PM

License screen.
Press Enter

Login

Welcome

Scan badge barcode

ESC

05/27 1:47 PM

Scan Employee badge

User Profile Setup

First Name:
VINNY

Last Name:
G

User ID:
0 9 6 0

ESC

ENTER

05/27 1:48 PM

User profile screen
displayed. Only during
first login of the day

User Role

- 1 Postmaster
- 2 Manager
- 3 Supervisor
- 4 Clerk
- 5 City Carrier
- 6 Rural Carrier
- 7 Mail Handler
- 9 CDS/HCR/CPU Carrier
- P PVS Driver

ESC

ENTER

05/27 1:49 PM

User role highlighted

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:51 PM

User type option 4 Time Clock
added for EAS employees

User Type

User Setup:
VINNY
G
0960

- 2 On Street Motorized
- 3 On Street Walking
- 4 Time Clock

ESC

ENTER

05/27 1:51 PM

Tap on Time Clock
or press Hot Key 4

Time Clock

TACS Time 14.00

Choose Ring Type:

- 1 Begin Tour
- 2 Out to Lunch
- 3 Return from Lunch
- 4 Move
- 5 End Tour

ESC

ENTER

05/27 2:00 PM

Time Clock menu displayed.

EAS employee can Select option 1. **Begin Tour** to clock in.

Four critical clock rings are available for EAS employees.

1. Begin Tour
2. Out to Lunch
3. Return from Lunch
5. End Tour.

Time Clock

TACS Time 14.21

Please select the type of operation you are supporting today:

- 1 Sunday Delivery
- 2 AMS Route Delivery

ESC

ENTER

05/27 2:13 PM

On Sunday and holidays only. Select desired operation

Time Clock

TACS Time 14.30

Please select the type of operation you are supporting today:

- 1 Sunday Delivery
- 2 AMS Route Delivery

ESC

ENTER

05/27 2:18 PM

Begin Tour

TACS Time 14.23

Time Clock information recorded successfully!

05/27 2:13 PM

Information recorded
successfully!

Login

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 02:14 PM

ROUTE ID
NOT SET

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ENTER

05/27 2:14 PM

After completion of each time
clock ring through the shortcut
menu, user will be logged out

TMK for EAS Employees

Move (cont.)

Scroll down the list to make desired selection of Operation ID

Tap on OP ID and Press Enter

Local Unit displayed. No action required. Simply press Enter

Move completed!

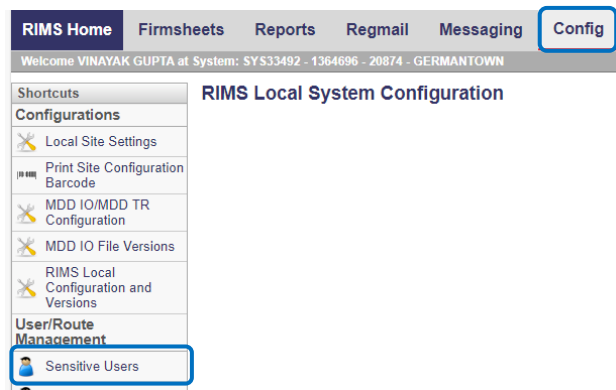
User returns to On Street Menu

A 204B employee can be made an acting supervisor in RIMS by a Supervisor/Postmaster and they will see the same workflow on the scanner as an EAS employee. Below is the workflow in RIMS on how to add a 204B employee under the sensitive user list.

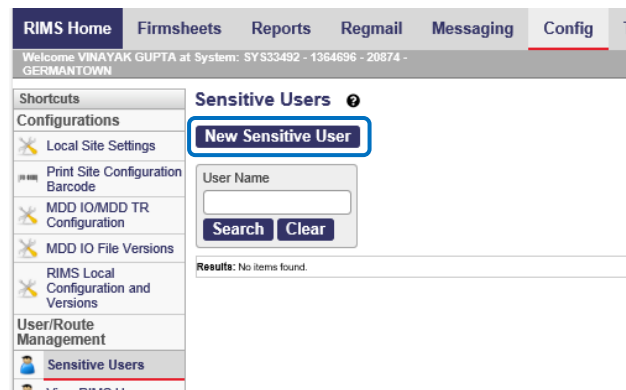
Note: When supporting multiple offices, the **204B** employee must be defined in the Sensitive User list in RIMS for each office support is provided. **Supervisors** supporting multiple offices do not need to be defined in RIMS, however good cellular connectivity is needed upon login on the scanner to ensure the Global Check returns the correct Occupation Code when supporting a non-base office.

TMK for EAS Employees

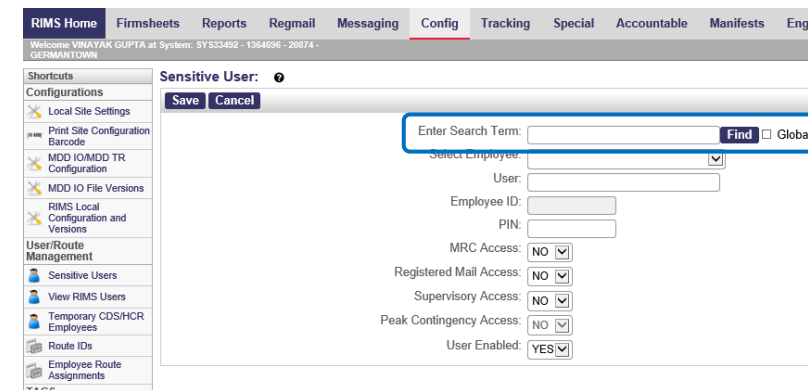
204B Employee



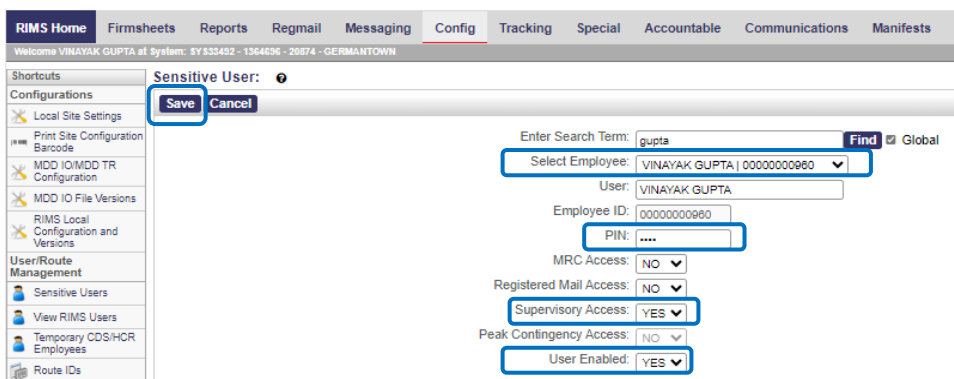
In RIMS. Click on config tab and select Sensitive Users



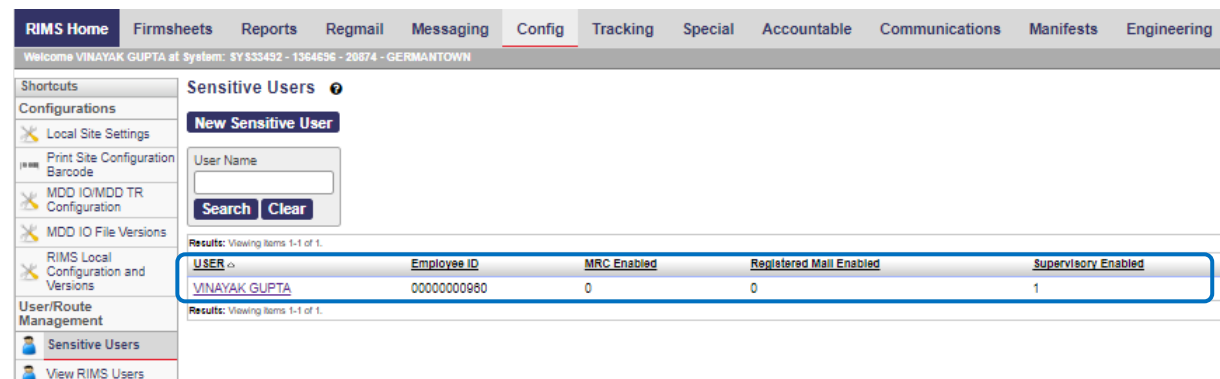
Click on New Sensitive Users



Search for the employee by typing EIN or First or Last name under the Enter Search Term box and click on Find



Once found, select employee from the drop-down box and enter a unique 4-digit PIN number. Supervisory Access and User Enabled selections should be YES. Select Save at the top left corner once done.



Added employee is now shown under the Sensitive Users list. **Make sure to cradle the scanner after making these changes.** Once Cradle processing is completed, the added user will be treated as a sensitive user and the same "Timekeeping for EAS Employees" workflow as shown in previous slides will be followed.

TMK for EAS Employees

Error Scenario



No connectivity



Poor connectivity,
Supervisor logs in



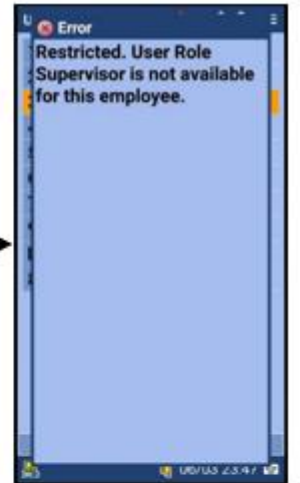
Global check to validate employee
occupation code is unsuccessful



User allowed login without supervisory access. Input
information and press Enter to proceed



User role of City Carrier is
selected by default since
employee occupation code is
undefined.



Error displayed if user
selects Supervisor,
Manager, or Postmaster
user role



Good Connectivity

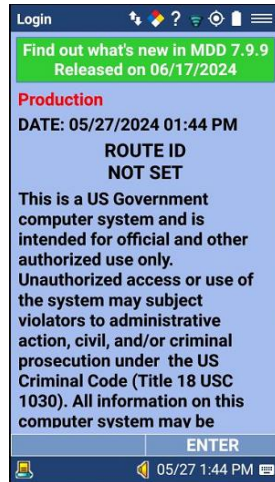


Supervisor retries log in with better coverage. Global check to
validate employee occupation code is successful. User Profile
Setup is prepopulated with supervisor information. Press Enter.

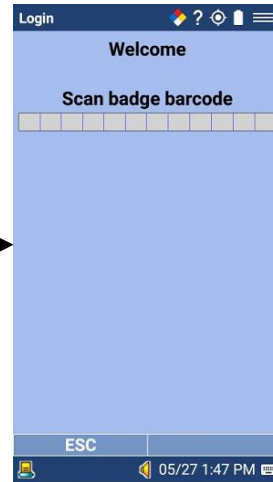


User role based on
occupation code is
highlighted by default

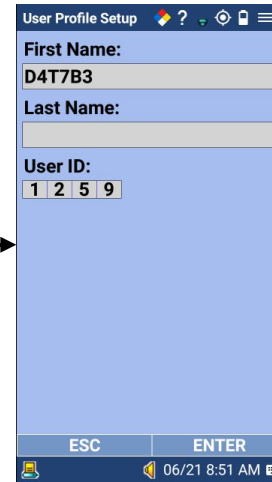
Login Issue – Last Name Missing



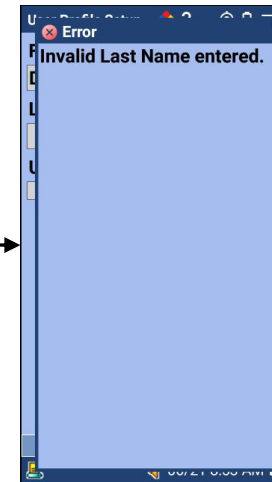
License screen. Press Enter



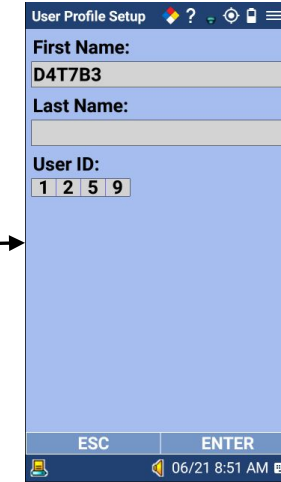
Scan acting supervisor badge



Employee logs in; user profile setup screen shown; ACE ID in first name field but last name field is blank



User presses Enter on the previous screen, but an error is shown due to the last name field being blank



Scanner returns to the profile setup screen. User unable to move forward.

Sensitive Users

New Sensitive User

User Name:

Search **Clear**

Results: Viewing items 1-3 of 3.

USER	Employee ID	MRC Enabled	Registered Mail Enabled	Supervisory Enabled	Peak Contingency Enabled	Enabled
D4T7B3	00000001259	0	0	1	0	1
LEWISTINE EASTERLING	00001412177	0	0	1		1
T8M7B0	00000000960	0	0	1		1

Supervisor should access RIMS, under config > sensitive users, make sure all users with ACE ID are updated with a valid first and last name. To make changes, simply click on the desired ACE ID you would like to update

Sensitive User:

Save **Cancel** **Delete**

Enter Search Term: **Find** ☒ Global

Select Employee:

User:

Employee ID:

PIN: leave blank to retain previous PIN

MRC Access:

Registered Mail Access:

Supervisory Access:

Peak Contingency Access:

User Enabled:

Under Enter Search Term- Input employee EIN or first or last name. Check the global box and click on Find

Sensitive User:

Save **Cancel** **Delete**

Enter Search Term: **Find** ☐ Global

Select Employee:

User:

Employee ID:

PIN: leave blank to retain previous PIN

MRC Access:

Registered Mail Access:

Supervisory Access:

Peak Contingency Access:

User Enabled:

Next screen shown is editable.

Sensitive User:

Save **Cancel** **Delete**

Enter Search Term: **Find** ☒ Global

Select Employee:

User:

Employee ID:

PIN: leave blank to retain previous PIN

MRC Access:

Registered Mail Access:

Supervisory Access:

Peak Contingency Access:

User Enabled:

Once employee is found. Select employee from the drop-down list, enter a 4-digit PIN and click on Save.

TMK for EAS Employees

Error Scenario

RIMS Home Firmsheets Reports Regmail Messaging **Config** Tracking Special Accountable Communications Manifests En

Welcome VINAYAK GUPTA at System: SY533492 - 1364696 - 20874 - GERMANTOWN

Shortcuts

Configurations

Local Site Settings

Print Site Configuration Barcode

MDD IO/MDD TR Configuration

MDD IO File Versions

RIMS Local Configuration and Versions

User/Route Management

Sensitive Users

Sensitive Users ?

New Sensitive User

User Name

Search **Clear**

Results: Viewing items 1-3 of 3.

USER	Employee ID	MRC Enabled	Registered Mail Enabled	Supervisory Enabled	Peak Contingency Enabled	Enabled
LEWISTINE EASTERLING	00001412177	0	0	1		1
SUSANTA BHANDARI	00000001259	0	0	1	0	1
T8M7B0	00000000960	0	0	1		1

Results: Viewing items 1-3 of 3.

Communication

CUSTOMIZED DELIVERY

Communication completed successfully.
Please remove device from cradle

06/21 9:03 AM

Supervisor returns to the main list of sensitive users. Updated user now shows a valid first and last name. Please cradle device at this point so that all changes made are downloaded to the scanner. If device is already inside a cradle, please un cradle and re cradle scanner for a fresh cradle processing to complete.

Login

Find out what's new in MDD 7.9.9
Released on 06/17/2024

Production

DATE: 05/27/2024 01:44 PM

ROUTE ID
NOT SET

This is a US Government computer system and is intended for official and other authorized use only. Unauthorized access or use of the system may subject violators to administrative action, civil, and/or criminal prosecution under the US Criminal Code (Title 18 USC 1030). All information on this computer system may be

ENTER

05/27 1:44 PM

License screen. Press Enter

Login

Welcome

Scan badge barcode

ESC

05/27 1:47 PM

Acting supervisor scans badge

User Profile Setup

First Name:
SUSANTA

Last Name:
BHANDARI

User ID:
1 2 5 9

ESC

ENTER

06/21 9:18 AM

Correct information is prepopulated

User Role

1 Postmaster

2 Manager

3 Supervisor

4 Clerk

5 City Carrier

6 Rural Carrier

7 Mail Handler

9 CDS/HCR/CPU Carrier

P VPS Driver

ESC

ENTER

06/21 9:19 AM

User role of supervisor is highlighted by default

Event 60: Add Attributes

Background

At the request of one of USPS's largest customers, additional delivery attributes are being added to Event 60. The added attributes will provide more details in terms of the exact type of delivery made.

Changes on MDD

After scanning a mail piece and selecting *Event 60 – Tendered to Authorized Agent*, the scanner will present a submenu where the carrier will select from the list of additional delivery attributes.

04 – Left with Individual at Address

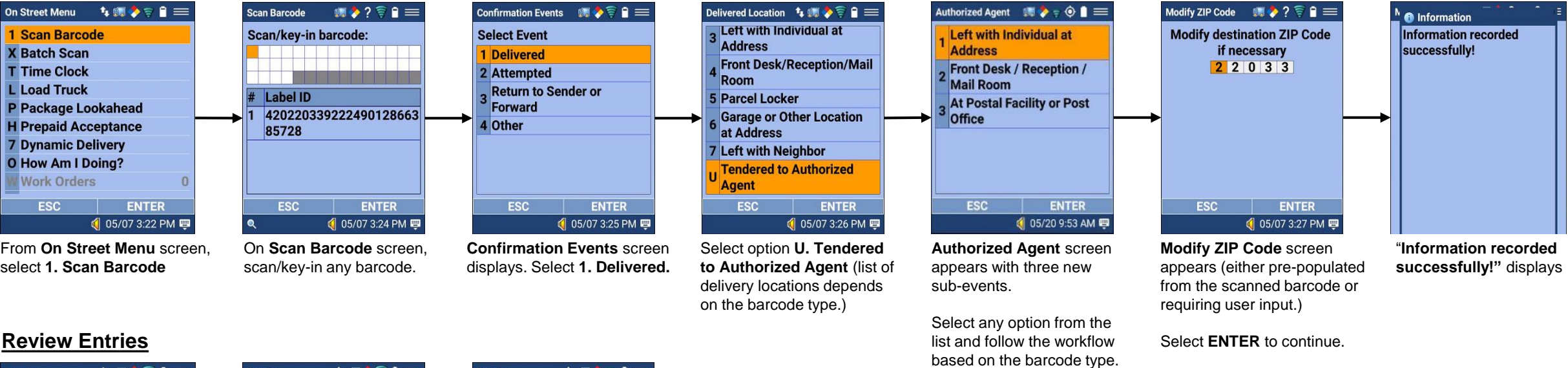
05 – Front Desk/Reception/Mail Room

09 – At Postal Facility or Post Office

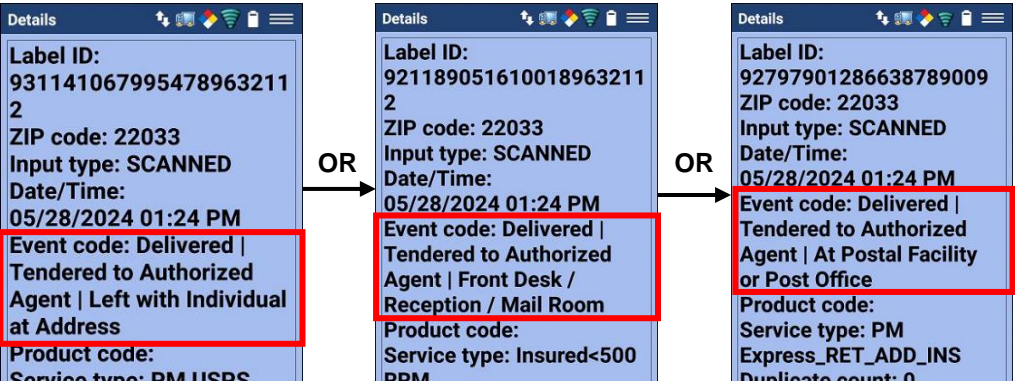
Event 60: Add Attributes

Delivery Event and Review Entries

Delivery with “Tendered to Authorized Agent” new attributes



Review Entries



Review Entries displays 3 levels for **Authorized Agent**

Event 60: Add Attributes

RIMS Report

RIMS: Reports > Scan Records displays Event Code 60 with new subset attributes.

Enter search term to find a feature

RIMS Home

Firmsheets

Reports

Regmail

Messaging

Config

Tracking

Area

District

Special

Accountable

Manifests

National

Engineering

Welcome KRISTIE PHAN at System: SYS15645 - 1437277 - 20151 - CHANTILLY POST OFFICE

Shortcuts

Raw Scan Records

Scan Records

Sampling Acceptance Entry Records

Photo Confirmation

Miscellaneous Reports

99P Unload/Distribute Detailed Report

AAU Distribution Dashboard

Attempted after 3PM Report

Bundle Tracking Report

Certified Mail Failure Report

Certified Mail Letter 919 Report

Certified Mail Letter End of Day Report

Certified Mail Letter Summary Report

Certified Mail Package End of Day Report

Certified Mail Package Summary Report

Clerk Facility Scan Trend Summary Report

End of Day Report

Event Code List

Load Truck Use Report

Scan Records

Label ID

Device ID

Route ID

User/Employee ID

System ID

Zip Code

Service Type

Day of Delivery Indicator

Event Code(s)

Input Method(s)

Delivery Modes(s)

Geo Location

- Select One -

☒ Show only my system

Start Date

Stop Date

Search

Clear

05/20/2024

05/20/2024

Results: Viewing items 1-3 of 3.

Label ID	EVENT DATE TIME	Commit Date Time	Event Code	Transmit Date Time	RIMS Post Date Time (CST)	Delivered Subset Attribute	Destination ZIP	Assignment ZIP	Facility ID	System ID	Route ID	User / Employee ID	Device ID	Software Version
92797901286638789009	20-May-24 09:45:47 AM	20-May-24 09:46:02 AM	60=Tendered To Authorized Agent	20-May-24 09:46:26 AM	20-May-24 08:46:32 AM	09=At Postal Facility or Post Office	22033	22033	1437277	SYS15645	2033C042		C210A09165	07.99
420220339211890128663800043234	20-May-24 09:45:00 AM	20-May-24 09:45:19 AM	60=Tendered To Authorized Agent	20-May-24 09:45:45 AM	20-May-24 08:45:51 AM	05=Front Desk/Reception/Mailroom	22033	22033	1437277	SYS15645	2033C042		C210A09165	07.99
420220339114901230801052386111	20-May-24 09:44:29 AM	20-May-24 09:44:47 AM	60=Tendered To Authorized Agent	20-May-24 09:45:05 AM	20-May-24 08:45:11 AM	04=Left with Individual at Address	22033	22033	1437277	SYS15645	2033C042		C210A09165	07.99

Results: Viewing items 1-3 of 3.

New subset attribute

Quick Login

Background

When a MDD TR device crashes or requires a reboot during the day, the entire login process must be completed for the carrier to resume work.

Changes on MDD

When the MDD TR restarts and detects the user was still logged in from the previous run during the same day, and the device is not in the office cradle, the License screen will be skipped and begin the Quick Login workflow.

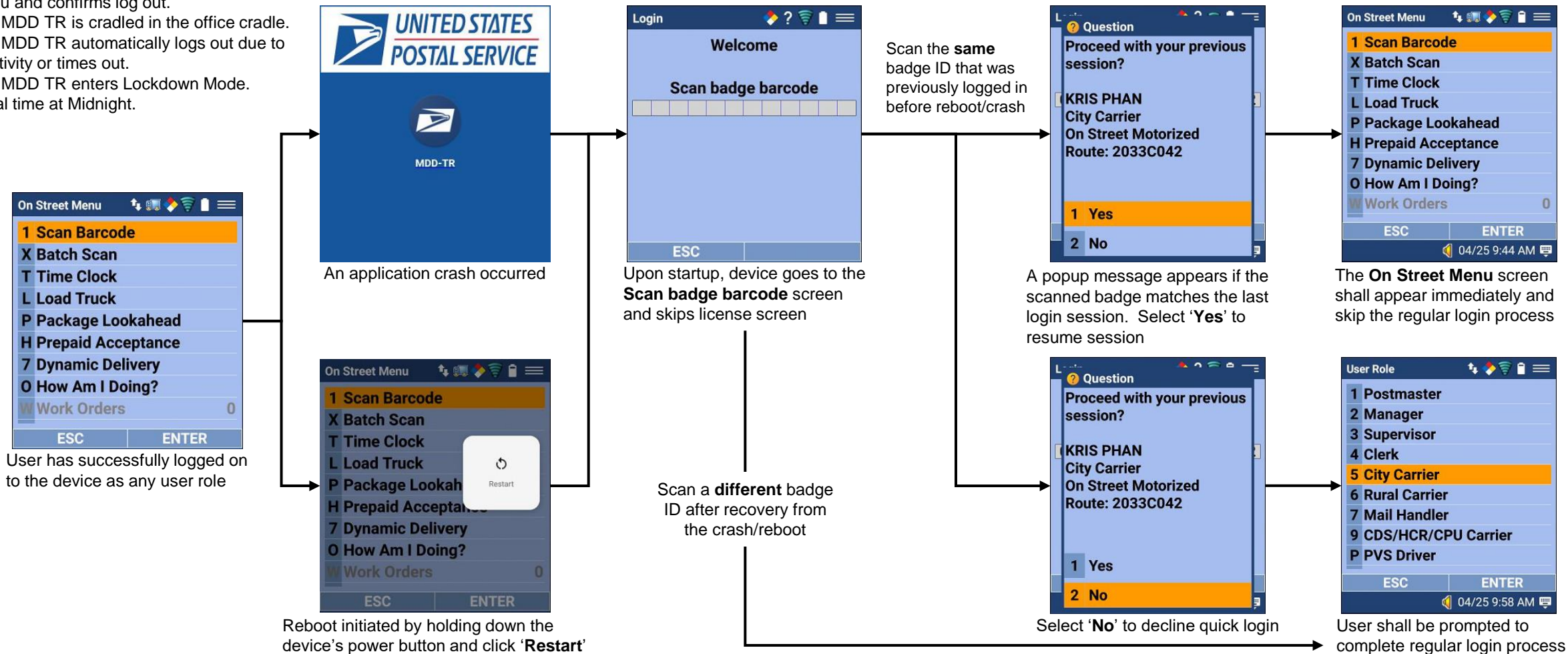
If after badge scanning, the MDD TR is able to verify the user is still logged in from the previous run the Quick Login flow will be followed. A popup question, “Do you want to proceed with the previous login session?” will display along with the username, user role, type of route, and route number. The carrier will then confirm the details by selecting YES, or if selecting NO, the user will be prompted to complete the full login process.

The Quick Login process will be active on the device until one of the following conditions is reached:

- The user presses ESC on the On Street Menu or triggers End Tour and confirms they want to log out.
- The user cradles the MDD-TR in the office cradle.
- The MDD app automatically logs out (such as when reaching the inactivity timeout).
- The MDD app enters Lockdown Mode.
- The clock strikes midnight.

The **Quick Login** feature for the active user session will be available after every crash or device reboot during the day until **any one of the following conditions are met:**

- 1. The carrier presses ESC on the On Street Menu and confirms log out.
- 2. The MDD TR is cradled in the office cradle.
- 3. The MDD TR automatically logs out due to inactivity or times out.
- 4. The MDD TR enters Lockdown Mode.
- 5. Local time at Midnight.



CPMS Audit for Updated Coordinates

Background

Offices are reporting alerts that show carriers are outside of the geofence when making the CPMS scan. Currently, a process is not in place for supervisors to confirm/change the coordinates.

Changes on MDD

A feature has been added to the supervisor menu called CPMS Audit, under GPS Audit, which will allow Supervisors to audit locations of CPMS collection boxes.

When accessed, the CPMS Audit screen will list all CPMS collection box Label IDs for the site in sequence as provided in the CPMS Geo file. Upon scanning the label, the MDD TR will capture the GPS position for the label scanned. Prior to saving the updated coordinates into the audit file, the scanner will display the question, “Are you at the collection box?” If yes is selected, the record will be saved. If no is selected, the supervisor will be returned to the list of collection box IDs.

Upon cradling the device, the updated coordinates will be uploaded for processing during the upload window.

CPMS Audit for Updated Coordinates



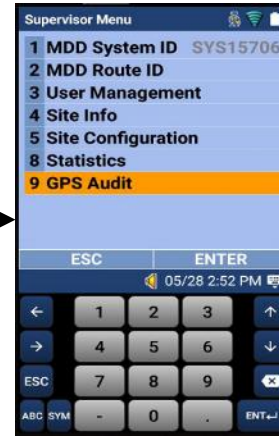
Click on the Hamburger menu



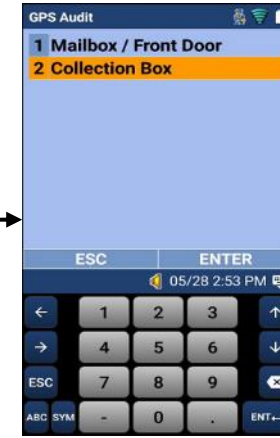
Select option S. Supervisor



Key-in Supervisor password



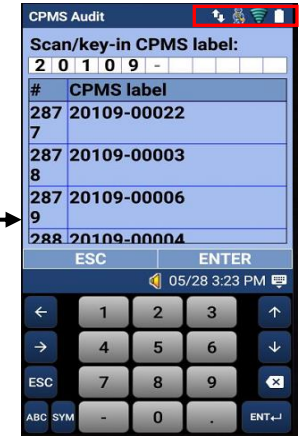
Select option 9.GPS Audit **Note:** option will be available only when logged in as Postmaster, Manager or Supervisor user role, for other user roles the option will be grayed out..



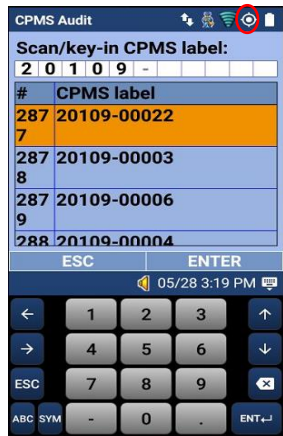
Select option 2. Collection Box



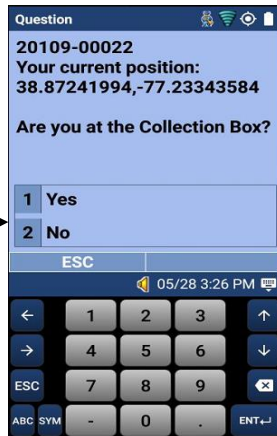
List of collection boxes are displayed



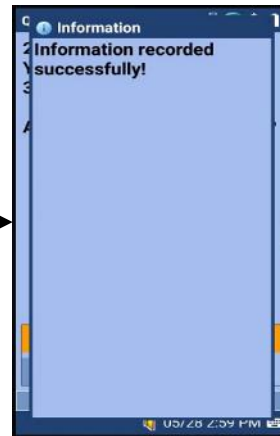
Scan/Key-in CPMS label; No GPS signal



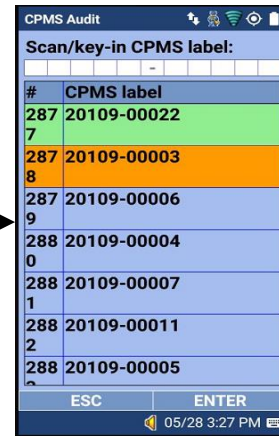
With GPS signal present. Scan/key-in CPMS label or select one from the list



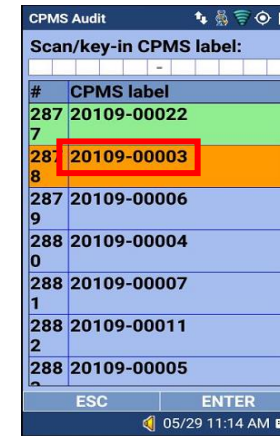
Question is displayed. **Select 1. Yes**
Note: Device will keep beeping until question is answered.



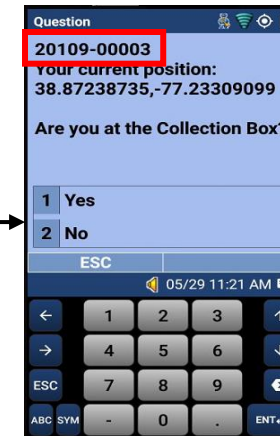
Information recorded successfully!



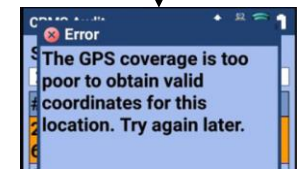
Screen will return to CPMS Audit list. Audited label will be colored green and the next label on the list will be highlighted in orange.



Scan/Key-in CPMS label or select one from the list



Select 2. No. Screen will return to the CPMS Audit screen.



Note: The GPS Audit menu option will be grayed out after the export time window of 8 PM.

CPMS Audit for Updated Coordinates

RIMS Report

The CPMS Audit records will be uploaded to the RIMS when the device is placed in the office cradle by 8 PM.
If the upload fails on cradle, the records will be uploaded OTA (over the air) the next day.

Custom D&MT Reports - CPMS Audit Report ⓘ

Description: This report shows all CPMS audit records from the MDD TR.

Click here to select a report

Select and Group

Search

(anywhere)

=

Sort

EVENT_DATETIME

☐ descending

Search

Clear

Results: Viewing items 1-26 of 26.

Previous

Next

AREA	DISTRICT	SYSTEM ID	FACILITY ID	FACILITY NAME	REPORT DATE	DEVICE ID	LABEL ID	ROUTE ID	EMPLOYEE ID	EVENT DATETIME	ADDRESS COUNT
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-20 00:00:00	C354A00824	20109-00023	0110P501	00000882918	20-MAY-24 01:46:30 PM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-20 00:00:00	C354A00824	20110-00017	0110P502	00000882918	20-MAY-24 01:50:56 PM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-21 00:00:00	C354A00824	20110-00016	20110P502	00000882918	21-MAY-24 04:35:41 PM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-21 00:00:00	C354A00824	20110-00030	20110P503	00000882918	21-MAY-24 04:36:07 PM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-28 00:00:00	C305A11896	22843-00001	22843P599	00000001259	28-MAY-24 02:02:26 PM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-28 00:00:00	C305A11896	20110-00004	20110P503	00000001259	28-MAY-24 10:14:58 AM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-28 00:00:00	C305A11896	20110-00016	20110P503	00000001259	28-MAY-24 10:16:59 AM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-28 00:00:00	C305A11896	20109-00011	20109C034	00000001259	28-MAY-24 11:29:47 AM	
ATLANTIC	VIRGINIA	SYS15706	1371596	20110 - MANASSAS	2024-05-28 00:00:00	C305A11896	20109-00004	20109C034	00000001259	28-MAY-24 11:30:17 AM	

Smart Locker Package Intercept

Background

When packages shipped to USPS Smart Lockers arrive at the destination unit, they are scanned and sorted based on a dedicated flag value of 'G' in TRP. These smart locker packages must be handled separately and delivered directly to a Smart Locker. If, however, they are mishandled/misrouted and scanned by the MDD TR application, the street carrier must be notified the package is destined to a smart locker and instructed on how to handle the mishandled/misrouted package.

Changes on MDD

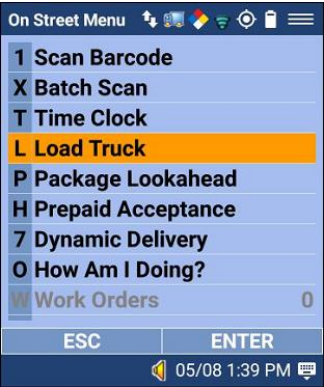
When a package intended for delivery to a Smart Locker is scanned either in the Load Truck application or in Scan Barcode, the MDD will display a user interactive message, "Smart Locker package scanned. Return package to PO Supervisor."

After pressing "Enter" to acknowledge the message, the MDD TR will return to the current workflow in progress and assign event code 44 with attribute 84 to this event record.

Smart Locker Package Intercept

Scan Barcode | Load Truck | PLA

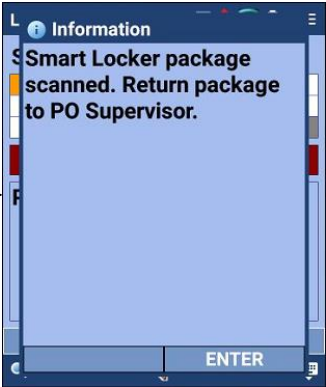
Load Truck



Carrier logs in as **City or Rural** Carrier. From the On Street Menu, Select **L. Load Truck**



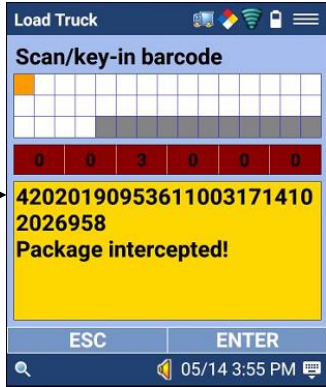
Scan Barcode screen appears. Carrier scans a smart locker label.



A pop-up message displays. Press **ENTER** to intercept.



"Smart Locker intercept recorded successfully!" appears briefly



"[Label ID] Package Intercepted!" displays intercepted SL parcel.

Package Lookahead

S #	Address
1 1	3833 PARKLAND DR
3 1	11800 GREEN LOOK PL
3 1	11802 GREEN LOOK PL
3 1	11804 GREEN LOOK PL
4 1	3835 MAPLE HILL RD
4 1	3825 MAPLE HILL RD

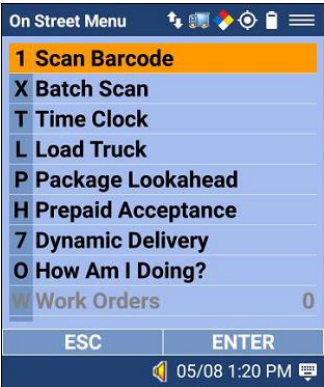
Loaded Not loaded Partial loaded
SPR Special Instructions

ESC ENTER

05/14 3:57 PM

Package Lookahead screen displays list of packages for current route. Smart Locker parcels will be hidden in PLA whereas package intercepts (PI, CI, IS) will be displayed in the PLA list highlighted in red text.

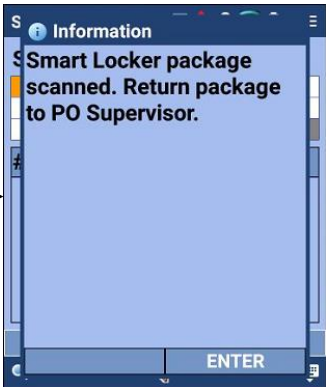
Scan Barcode



Carrier logs in as **City or Rural** carrier. From the **On Street Menu**, select **1. Scan Barcode**



Scan Barcode screen appears. Carrier scans a smart locker label. **Note:** SL workflow applies to all similar 'Scan Barcode' screens on TR. (e.g., **Batch Scans**, **Prepaid Acceptance**, **Manual Input**, etc.)



A pop-up message displays which prevents smart locker packages from being delivered. Press **ENTER** to intercept.



"Smart Locker intercept recorded successfully!" appears briefly then returns to **Scan Barcode** screen

Smart Locker Package Intercept

Dynamic Delivery

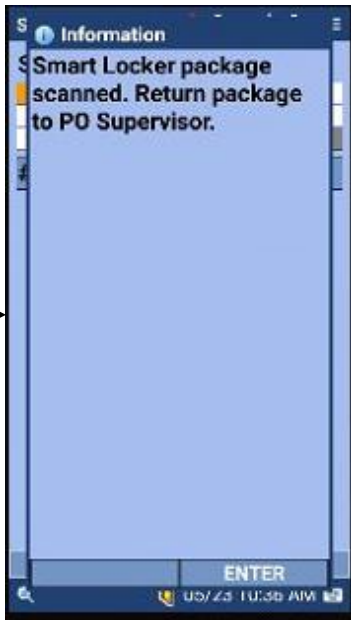
Dynamic Delivery – Scan Non-Manifest Package



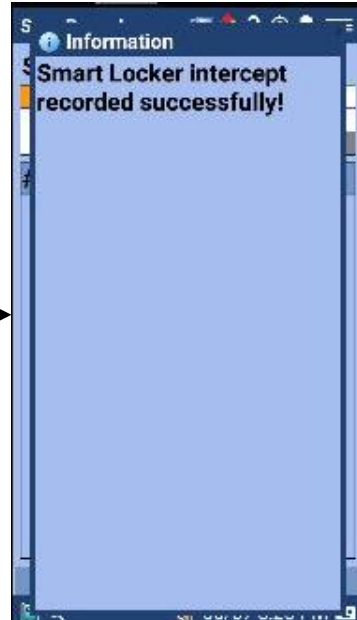
In Dynamic Delivery select option **5. Scan Non-Manifest Packages**. Press **ENTER**



Scan Barcode screen appears. Carrier scans a smart locker label.



A pop-up message to return package to PO Supervisor displays. Press **ENTER**.



"Smart Locker Intercept recorded successfully!" appears briefly




Device brings user to a Scan Barcode screen

Smart Locker Package Intercept

Smart Locker Intercept on RIMS

RIMS: Reports > Scan Records Displays record for Smart Locker Intercepts with event code 44#84.



Enter search term to find a feature

RIMS Home

Firmsheets

Reports

Regmail

Messaging

Config

Tracking

Area

District

Special

Accountable

Manifests

National

Engineering

Welcome KRISTIE PHAN at System: SYS15645 - 1437277 - 20151 - CHANTILLY POST OFFICE

Shortcuts

Raw Scan Records

Scan Records

Sampling Acceptance Entry Records

Photo Confirmation

Miscellaneous Reports

99P Unload/Distribute Detailed Report

AAU Distribution Dashboard

Attempted after 3PM Report

Bundle Tracking Report

Certified Mail Failure Report

Certified Mail Letter 919 Report

Certified Mail Letter End of Day Report

Certified Mail Letter Summary Report

Certified Mail Package End of Day Report

Certified Mail Package Summary Report

Clerk Facility Scan

Scan Records

Label ID

Device ID

Route ID

User/Employee ID

System ID

Zip Code

Service Type

Day of Delivery Indicator

Event Code(s)

Input Method(s)

Delivery Modes(s)

Geo Location

Show only my system

Start Date

Stop Date

Search

Clear

05/20/2024

05/20/2024

Results: Viewing items 1-15 of 15.

Label ID	EVENT DATE TIME	Commit Date Time	Event Code	Transmit Date Time	RIMS Post Date Time (CST)	Delivered Subset Attribute	Destination ZIP	Assignment ZIP	Facility ID	System ID	Route ID	User / Employee ID	Device ID	Software Version
9264290128663832581149	20-May-24 03:40:01 PM	20-May-24 03:40:02 PM	44=Intercepted	20-May-24 03:40:28 PM	20-May-24 02:40:36 PM	84=USPS Smart Parcel Locker	201519998	22033	1437277	SYS15645	2033C042		C210A09165	07.99
9270090128663832581145	20-May-24 03:20:36 PM	20-May-24 03:20:42 PM	44=Intercepted	20-May-24 03:21:04 PM	20-May-24 02:21:11 PM	84=USPS Smart Parcel Locker	201519998	22033	1437277	SYS15645	2033C042		C210A09165	07.99

Revert Front Desk/Mail Room/Reception Attributes

Background

After implementation of the Geo Alert Enhancement which suppressed the delivery attribute of “Front Desk/Reception/Mail Room” at residential locations in Release 7.95, additional information was received which necessitated a change in the way the function was implemented. This is because there are cases where CBUs are located outside of locked fenced communities but cannot hold all packages and carriers need to leave the packages at a leasing office, or there a residential location that is being used as a business office.

Changes on MDD

This change returns the delivery attribute Front Desk/Reception/Mail Room when packages must be left at a leasing/business office, or when a residential location is used as a business.

Revert Front Desk/Mail Room/Reception Attributes

Scan Barcode

Scan/key-in barcode:

#	Label ID
1	920790810834381247

ESC ENTER

02/07 10:27 AM

← 1 2 3 →

→ 4 5 6 ←

ESC 7 8 9 ✕

ABC SYM - 0 . ENT

Scan a delivery barcode

Confirmation Events

Select Event

- 1 **Delivered**
- 2 Attempted
- 3 Return to Sender or Forward
- 4 Other

ESC ENTER

02/07 10:28 AM

← →

ESC 7 8 9


ABC SYM - 0 . ENT

Select 1. Delivered


Select option 4. Front Desk/
Reception/Mailroom
Note: Option is available for
any delivery type addresses.

Obtain Signature 3849

Signature:



Printed Name:



Address:

10275 FOUNTAIN CIR APT
303, MANASSAS, VA 20110

ESC ENTER

Obtain signature. Address is pre-populated from AMS data

Modify ZIP Code


Modify destination ZIP Code
if necessary

2 0 1 1 0

ENTER

02/07 10:31 AM

Verify zip code; Press Enter



The screenshot shows an Android application window with a title bar labeled "Information". The main content area is light blue and displays the text "Information recorded successfully!". The status bar at the bottom shows the date "02/07" and time "10:31 AM".

Information recorded successfully

Revert Front Desk/Mail Room/Reception Attributes

Dynamic Delivery



Dynamic Delivery

- 1 Load Truck
- 2 Delivery Routes**
- 3 Lookup Package
- 4 Reports
- 5 Scan Non-Manifest Packages
- M Launch Navigation Software

ESC ENTER

02/07 10:40 AM

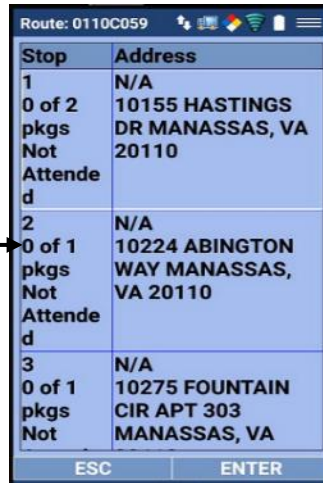
← 1 2 3 →

→ 4 5 6 ↓

ESC 7 8 9

ABC SYM - 0 . ENT

In Dynamic Delivery, select option 2. Delivery Routes



Route: 0110C059

Stop	Address
1	N/A
0 of 2 pkgs	10155 HASTINGS DR MANASSAS, VA 20110
Not Attended	
2	N/A
0 of 1 pkgs	10224 ABINGTON WAY MANASSAS, VA 20110
Not Attended	
3	N/A
0 of 1 pkgs	10275 FOUNTAIN CIR APT 303 MANASSAS, VA
Not Attended	

ESC ENTER

02/07 10:42 AM

Select delivery address



Stop: 1

Delivery Assignment:

Name: N/A

10155 HASTINGS DR
MANASSAS
VA 20110

#Pkgs: 2 Weight: 0

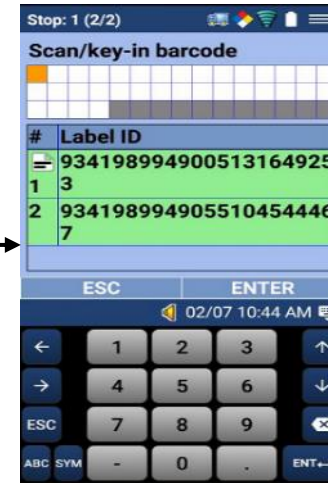
- 1 Mapping
- 2 Delivery**

Mapping Enter Address

ESC ENTER

02/07 10:42 AM

Navigate to address using copilot mapping or click option 2. Delivery if at delivery location



Stop: 1 (2/2)

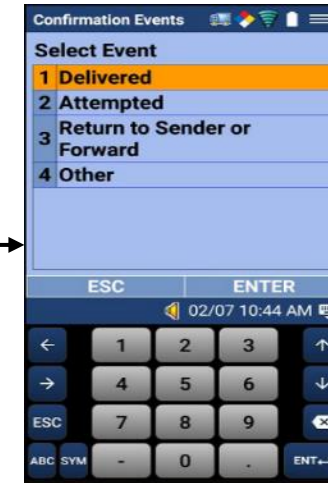
Scan/key-in barcode

#	Label ID
1	934198994900513164925
2	934198994905510454446
7	

ESC ENTER

02/07 10:44 AM

Scan or key in delivery barcode(s)



Confirmation Events

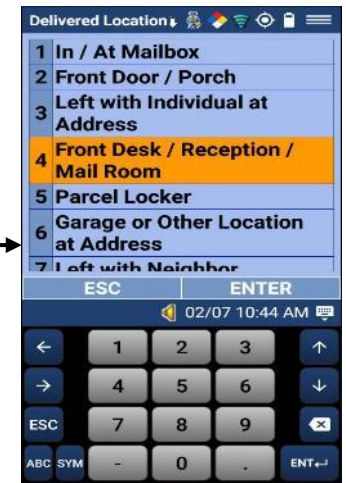
Select Event

- 1 Delivered**
- 2 Attempted
- 3 Return to Sender or Forward
- 4 Other

ESC ENTER

02/07 10:44 AM

Select option 1. Delivered



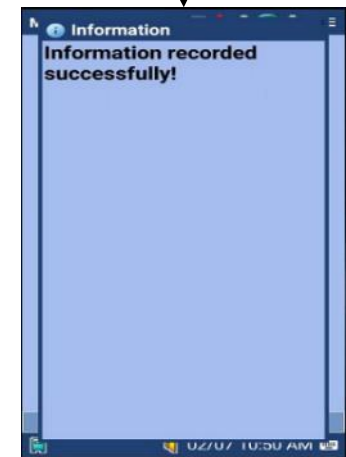
Delivered Location

- 1 In / At Mailbox
- 2 Front Door / Porch
- 3 Left with Individual at Address
- 4 Front Desk / Reception / Mail Room**
- 5 Parcel Locker
- 6 Garage or Other Location at Address
- 7 Left with Neighbor

ESC ENTER

02/07 10:44 AM

Select option 4. Front Desk / Reception / Mailroom. Note: Option is available for any delivery type addresses.



Information

Information recorded successfully!

02/07 10:50 AM

Information recorded successfully

eArrow Lock Enhancement: Reporting CPMS Box ID

Background

Currently the Collection Box Label ID is not available in the eArrow Lock Duration report in RIMS. To have complete data in the report, the proximity check to capture the Collection Box Label has been lifted for the concern of GPS bounces in urban areas.

Changes on MDD

No impact to carrier/No change to user interface.